

Balance Sheet Retail Business

Assessment Task

Balance sheet for a retail business (Individual activity) (LO3 AS1)

From the balance sheet accounts section of the general ledger, the accountant of Melody Musical Instruments has been able to extract the following information:

Vehicles	125 000
Buildings	530 000
Accounts receivable	25 850
Interest income	450
Capital at the end of previous year	356 000
Accounts payable	48 659
Cash on hand	19 655
Drawings	36 500
Bank	9 760
Trading stock	162 850

From the income statement, the accountant established that Melody Musical Instruments had made a profit of R29 956.

Draw up the balance sheet for Melody Musical Instruments as on 28 February 2011. Also compile notes to the balance sheet.

Teacher assessment rubric: balance sheet

Criteria					Marks
Analyse and organise information to compile a balance sheet [Marks out of 5]	The learner shows exceptional skill in analysing and organising information. The learner compiled a balance sheet with no mistakes whatsoever. [5 marks]	The learner shows very good skill in analysing and organising information. The learner compiled a balance sheet with one to two mistakes. [4 marks]	The learner shows satisfactory skill in collecting, analysing and organising information. The learner compiled a balance sheet with three to four mistakes. [3 marks]	The learner shows little skill in collecting, analysing and organising information. The learner compiled a balance sheet with more than four mistakes. [1-2 marks]	
Inclusion of all amounts [Marks out of 5]	The learner included all the amounts required correctly. [5 marks]	The learner included all the amounts required, but with one to two mistakes. [4 marks]	The learner included all the amounts, but with three to four mistakes. [3 marks]	The learner did not include all the amounts. [1-2 marks]	
Format of balance sheet [Marks out of 5]	The format of the balance sheet is correct. [5 marks]		The format of the balance sheet is incorrect. [0 marks]		
Total marks out of 15:					

Level 4: 11-15 marks (70–100%) – Outstanding

Level 3: 7-10 marks (50–69%) – Achieved

Level 2: 5-6 marks (35–49%) – Partially achieved

Level 1: 1–4 marks (1–34%) – Not achieved