

## Legislation in the work place.

### Assessment Task

#### Information leaflet on legislation in the workplace (Pair activity) (LO3 AS7)

1. Do research about the different acts that affect the workplace in South Africa. Compile an information leaflet. Include basic information in the information leaflet to inform workers of these acts. Include information on the BCEA, LRA, EEA (Employment Equity Act) and SDA (Skills Development Act).
2. Prepare a short presentation of two minutes to your class on the acts in your leaflet. (Each of you should talk for one minute.) Pretend that you have come to inform your fellow workers about how the acts would affect them in their workplace.

#### Teacher assessment rubric: information leaflet

Criteria					Marks
Information included in leaflet: information about four different acts <b>[Marks out of 4]</b>	The leaflet includes at least four correct facts about each of the four different acts. [4 marks]	The leaflet includes three correct facts about each of the four different acts. [3 marks]	The leaflet includes two correct facts about each of the four different acts. [2 marks]	The leaflet includes one or no correct facts about each of the four different acts. [1 mark]	
Attractiveness of leaflet <b>[Marks out of 4]</b>	The leaflet is very attractive and neat. [4 marks]	The leaflet is attractive and neat. [3 marks]	The leaflet is somewhat attractive, but not neat. [2 marks]	The leaflet is unattractive and untidy. [1 mark]	
<b>Total marks out of 8:</b>					

**Level 4: 6-8 marks (70–100%) – Outstanding**

**Level 3: 4-5 marks (50–69%) – Achieved**

**Level 2: 3 marks (35–49%) – Partially achieved**

**Level 1: 1–2 marks (1–34%) – Not achieved**

#### Teacher assessment rubric: presentation

Criteria					Marks
Information included in presentation: effects of labour legislation on workers in the workplace <b>[Marks out of 4]</b>	The presentation includes at least four correct facts about effects of labour legislation on workers in the workplace. [4 marks]	The presentation includes three correct facts about effects of labour legislation on workers in the workplace. [3 marks]	The presentation includes two correct facts about effects of labour legislation on workers in the workplace. [2 marks]	The presentation includes one or no correct facts about effects of labour legislation on workers in the workplace. [1 mark]	
Presentation <b>[Marks out of 4]</b>	Excellent presentation given with confidence. Very well prepared. [4 marks]	Very good presentation. Good preparation. [3 marks]	Satisfactory presentation. Preparation could have been better. [2 marks]	Poor presentation. Clearly very little preparation. [1 mark]	
<b>Total marks out of 8:</b>					

**Level 4: 6-8 marks (70–100%) – Outstanding**

**Level 3: 4-5 marks (50–69%) – Achieved**  
**Level 2: 3 marks (35–49%) – Partially achieved**  
**Level 1: 1–2 marks (1–34%)**